

MINUTES – BOARD OF HEALTH

Date: October 20, 2014 Place: Town Office Building

Present: Caitlyn Rock, Kristy Paciorek, Ken Kushi, Stephen Ball, Health Agent; Dave Zarozinski-Hillside Environmental

- 6:00PM Meeting called to order.
- HILLSIDE UPDATES:
 - 165 Sugarloaf Apts.: re-inspection done and all issues have been addressed.
 - Pioneer Valley Building D, Apt. 1, tenant called about a mouse in her apartment. Spoke with Eaglecrest Management and they will send minuteman pest control to handle situation.
- HEALTH AGENT UPDATE:
 - First discussed agent conducting random food establishment inspections. Agent cited his busy work with other inspections has not allowed him to conduct the food establishment inspections each month-thus he usually does several in a short period of time.
 - Health agent will keep track of hours better; document and turn in over the next couple of months as Board members interested in how hours are accounted for.
 - Discussed interns possibly coming in to help with computerizing BOH records.
 - Update includes August 18th to current date:
 - One-day meeting for update on Title 5 regulations
 - 7 plan reviews
 - 5 food inspections/Fall Festival
 - 5 soil evaluations & perc tests
 - 5 Title 5 inspections
 - 5 Final inspections
- Ms. Rock Motion to accept Food Permit Application revision as presented, 2nd Mr. Kushi, Vote 3-0.
- Note: ServSafe Certification class being held in Deerfield on Oct. 27th and Nov. 10th for \$150pp. Certification is good for 5-years.
- Plan review submission timeline: State has 45-day presumptive approval with all codes being met.
- Ms. Paciorek Motion to refund Womanø Club, Sunderland PTO and 6th Grade Food Permit Fee of \$15/each. 2nd Mr. Kushi, Vote 3-0.
- BOH noted phone conference call tomorrow. No one available to participate. Will get update from coalition.
- Mr. Kushi will attend MAPHCO training Oct 25th for GPS training.
- Next Board of Health Meeting scheduled for November 17, 2014, 6:00PM.
- Ms. Paciorek called for meeting adjournment at 7:40PM, 2nd Mr. Kushi, Vote 3-0.

Respectfully submitted,

Kristy Paciorek
Recording Secretary